



TM

BASUNDHARA TEACHERS' TRAINING COLLEGE

(A UNIT OF NORTH BIHAR EDUCATIONAL TRUST)

RECOGNISED BY NCTE-ERC, BHUBANESHWAR

AFFILIATED B.R.A BIHAR UNIVERSITY, MUZAFFARPUR

DR. U.S. ROY KNOWLEDGE PARK, SILOUT (NEAR MARKAN CHOWK) N.H. 28,

MUZAFFARPUR (BIHAR) PIN-843119

Report on Internship Programme



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1. Report on Classroom teaching

Teaching is the centre of all education related topics. So, as a student of the Institute of Education & Research, we had to teach in real classroom environment. Before starting teaching in a real classroom environment, it helps a practice teacher to acquaint them with the process, method, of teaching if they observe a class of a certain level before entering a class as a teacher.

Teacher develops and communicates to student lesson objectives and/or learning goals that are related to content/academic standards and aligned with the lesson's assessment.



Pupil Teacher demonstrates thorough content and pedagogical content knowledge by providing students with accurate and clear explanations and clarification of misconceptions

Classroom teaching and learning is a complex, multilayered, and social experience. Many things happen at the same time, and the students and teacher must interpret and process these events with considerable rapidity. Teaching is not a one-way transmission of information; it is

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the social and psychological activities and responses of each student that determines what he or she learns.



The teacher plays an extremely important role in establishing a meaningful classroom environment for students

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Report on Mentoring

A student mentor differs in that mentorship relationship is specifically tailored to help students succeed in school. Student mentors may meet weekly with students to encourage, listen and make suggestions on their current activities and classes.



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A mentor assists students in making decisions, but they are available to provide support, knowledge, and instruction over time


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Mentors pass on their expertise and experience to you so that you can benefit from it. You may then apply what you've learned in class to your personal and professional life. Mentors are typically well-connected and well-liked, which is why they choose to mentor! They can connect you with their professional network and assist you to put yourself up for career success.



A student mentor may also allow a student to get involved in the mentor's workplace to learn about the field and make connections

A student mentor will assist in achieving academic goals. Student mentors may help students with academic, personal, and professional issues, as well as give emotional support when needed. Mentorships provide students with essential skills such as networking, research and internship opportunities, and a unique perspective from someone with greater experience or knowledge in your profession.


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Report on Time- table preparation

Preparing school timetables must be followed by a well-thought process of prioritising the children's academic performance and the talents, skills and working time of the teachers. It navigates around the two most important stakeholders of your educational institution- teachers and students. Effective timetable management is crucial for the smooth functioning of any educational institution. However, creating and managing school timetables can be a complex task, requiring careful planning and coordination.

(विद्यालय समय-सारणी)

छात्री → वर्ग ↓	पहली 9:50-10:50	दूसरी 10:50-11:30	तीसरी 11:30-12:10	चौथी 12:10-12:50	मध्याह्न 1:50-1:30	पाँचवीं 1:30-2:10	छठी 2:10-2:50	सातवीं 2:50-3:30	आठवीं 3:30-4:00	छठी 4:00
I		Md. Samir	Pumny Kumari	Kahkasha Praveen		Kumari Rashmi	Md. Samir	Kahkasha Praveen		
II		Kahkasha Praveen	Md. Samir	Pumny Kumari		Kahkasha Praveen	Pumny Kumari	Md. Samir		
III		Pumny Kumari	Kumari Rashmi	Md. Samir		Pumny Kumari	Kahkasha Praveen	Kumari Rashmi		
IV		Kumari Rashmi	Kahkasha Praveen	Kumari Rashmi		Md. Samir	Kumari Rashmi	Pumny Kumari		
V		Laxmi Kumari	Shivangi Kumari	Preeti Kumari		Vishal Kumar	Laxmi Kumari	Shivangi Kumari		
VI		Shivangi Kumari	Preeti Kumari	Vishal Kumar		Laxmi Kumari	Shivangi Kumari	Preeti Kumari		
VII		Preeti Kumari	Vishal Kumar	Laxmi Kumari		Shivangi Kumari	Preeti Kumari	Vishal Kumar		
VIII		Vishal Kumar	Laxmi Kumari	Shivangi Kumari		Preeti Kumari	Vishal Kumar	Laxmi Kumari		

Handwritten notes on the left side of the table: 'पेना-सात्र / व्याख्या / प्रस्थिति / व्याख्या' and 'मिडिया'.

A well-structured timetable ensures that students and teachers have a clear schedule, maximizing learning opportunities and minimizing conflicts

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A Timetable Management Module allows the managers and schedulers of education centres to form school timetables using online scheduling tools effortlessly. A competent Timetable or Classroom Management Tool is a user-friendly platform that allows the teachers to take the liberty of planning or rescheduling. It also inherits the capability of using the auto-planning mode, where an automated timetable generator will be updated when any variation or a new course or teacher is entered into the system or when a student enters his/her or preferred subject selections.



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Pupil Teachers play an important role in guiding and counselling their students

A teacher should have compassion for the student and show interest in their welfare without passing judgement or expressing their personal opinions. Teachers can build a friendly rapport with their children by making them comfortable before engaging in conversation.

Pupil Teacher Mr. Nachiketa also highlighted the weak point of the students who are not regular for class. He urged the parents to keep track of their pupils about the friend circle they are in and also check their daily notes given by the teachers. He provided phone numbers of the Professors for the parents to call them if they are in a doubt whether he/she is attending the college lectures or not. Pupil Teacher Mr. Ramesh Kumar and Mr. Heeralal assured the parents that every teacher will give extra efforts and attention if the students find any difficulty in any subject.

Parents were encouraged to appreciate student's participation in all academic activities. This helped to create the necessary consciousness among parents to stimulate their interest in the students and the school.


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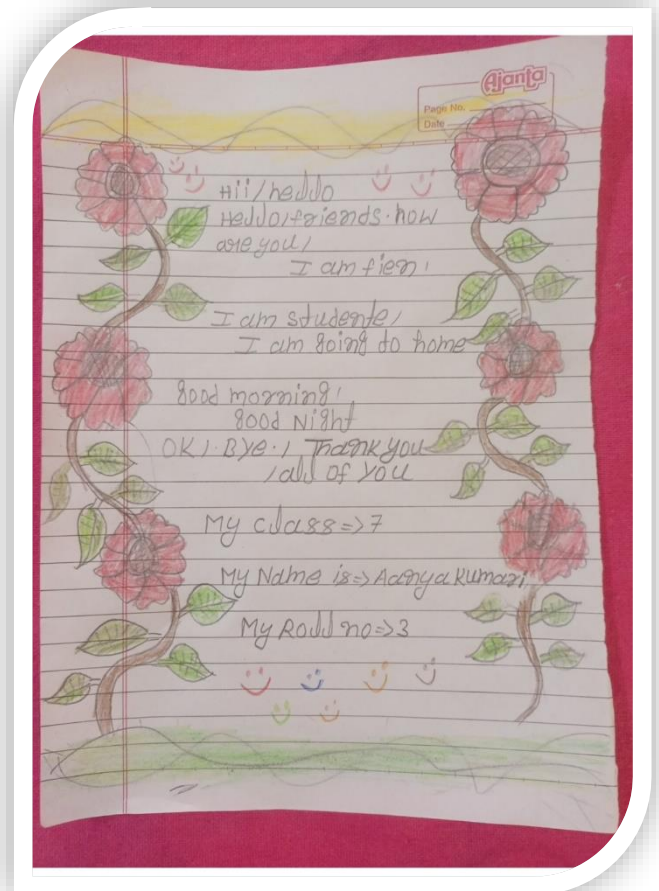
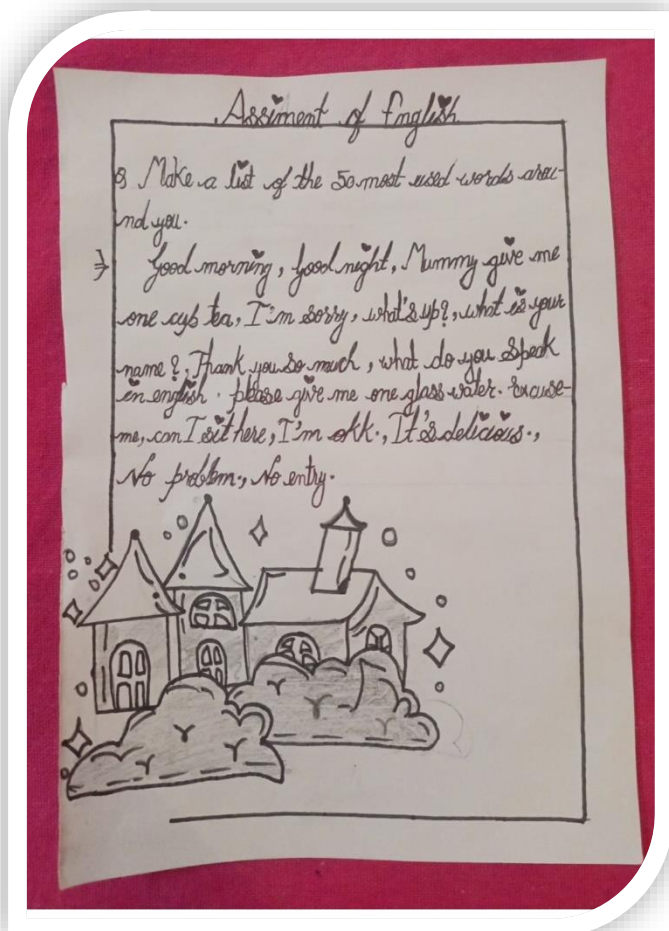
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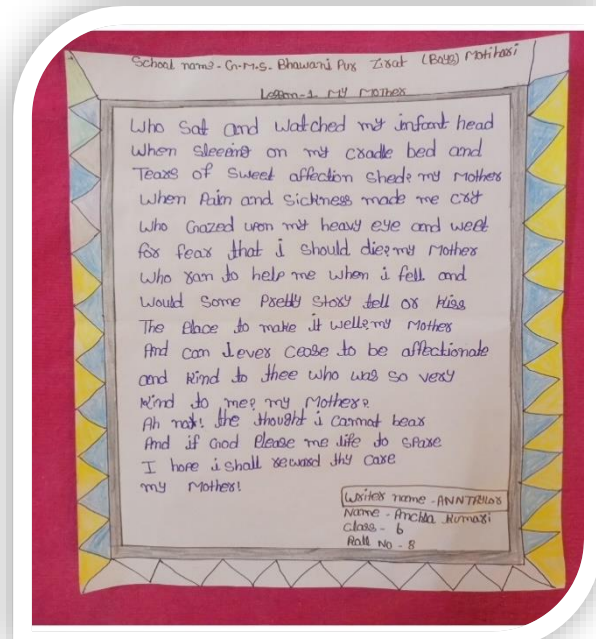
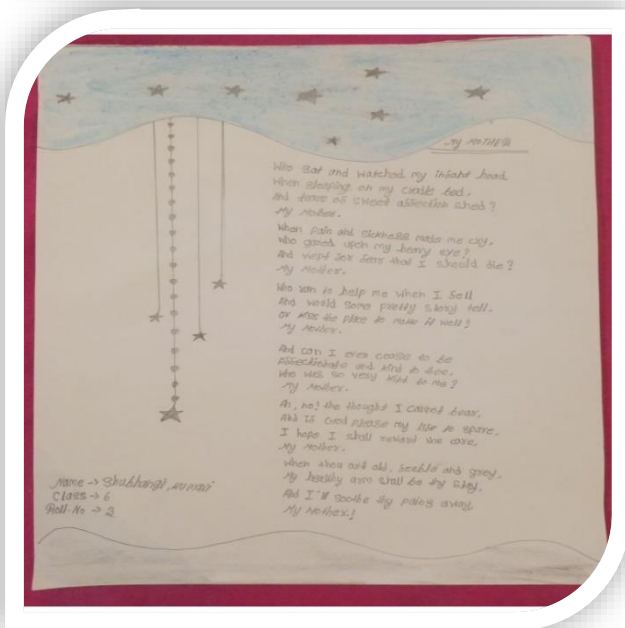
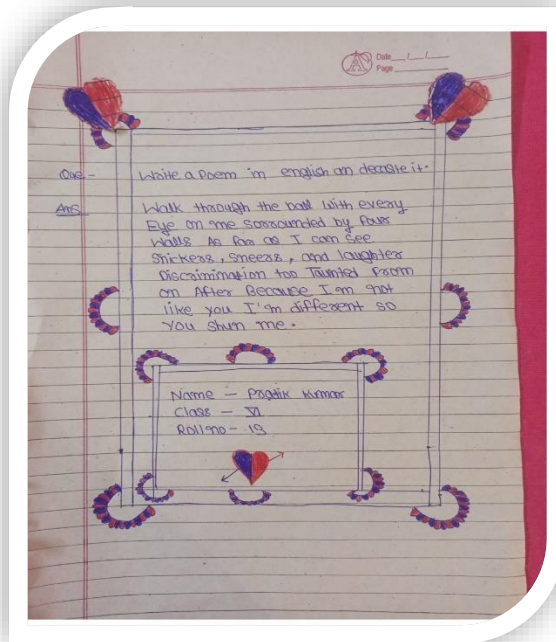
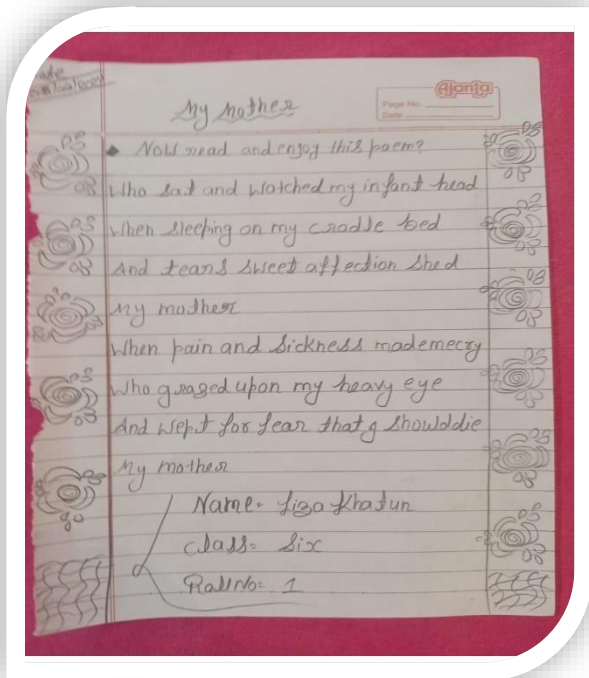
Report on Assessment of students learning Home Assignments

The measurement of student learning through assessment is important because it provides useful feedback to both instructors and students about the extent to which students are successfully meeting course learning objectives.



Assignment is taken as a compulsory component of formative assessment process and also a component of teaching and learning in distance education system. Most of learning of

distance learners took place through assignments. Academicians work hard to propose such assignments that can help learners to cover course and get valuable learning experiences in learning process.



Home assignment is a part of academic work. It provides opportunity for students to learn, practice and demonstrate they have achieved the learning goals.

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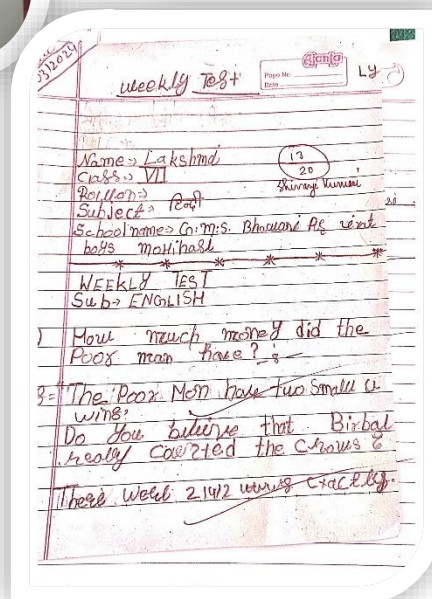
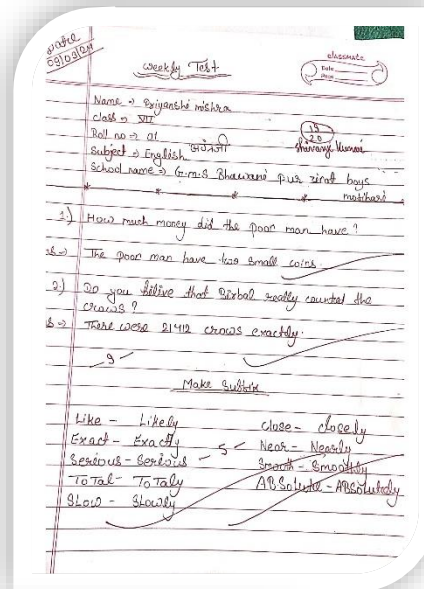
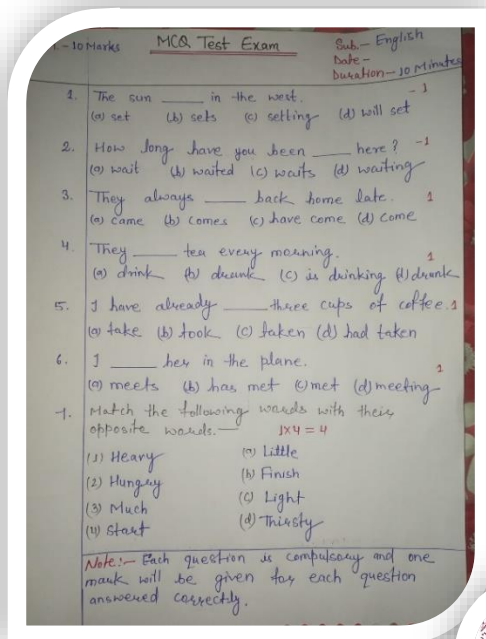
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Report on Assessment of students learning Tests

Test are an essential tool that helps students to self-assess their academic abilities and areas where they need improvement. By reviewing their performance on exams, students can gain insights into their strengths and weaknesses, which can help them set realistic academic goals and develop strategies to achieve them.





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Reports on Maintaining documents

Maintaining official school documents, books, and files containing information that is highly crucial about actions and events that take place in schools. The school office keeps and preserves these records for use and retrieval of information as needed. The head of school, principal, teachers, counsellors, or administrative staff is in charge of this responsibility at various levels. The purpose of recordkeeping and management is to ensure accurate and up-to-date records of students' achievements and growth. As a result, the school and parents can easily access information on the child's school activities at any time. For the school system to be effective and efficient, it must value record keeping.



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School documents management must be accurate and streamlined so that administrators can better track everything in the school to manage budgets, staffing needs, and students. Students and parents can also access records to identify discrepancies and note concerns, while teachers can access detailed reports to identify potential areas of concern



The school office keeps and preserves these records for use and retrieval of information as needed.

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Report on Classroom teaching

School Name : Utkramit Senior Secondary School, Harpurkrishna

Internship program in Teacher Education is of great significance because it ensures the professional preparation of prospective teachers. It provides them a practical opportunity to develop true understanding of the teaching profession and future prospects of working conditions in that profession. This study looks at issues and challenges that the prospective teachers experience during internship program. The study also deals with the perception and experience of the principals of cooperative schools involved in the internship program.






The Pupil Teacher is teaching the students and solving their problems under the teaching learning process.

The main objective of teaching-learning is to create a conducive classroom environment so that the students learn and grow in more productive ways. Teaching methods are the broader techniques used to help students achieve learning outcomes, while activities are the different ways of implementing these methods. Teaching methods help students: master the content of the course. Teaching helps in transmitting the social and cultural norms, values, beliefs and ideas from one generation to another; It includes evaluation and assessment of learning outcome of students which make them know their strengths and weaknesses.





The Pupil Teacher is teaching in the classroom and the students are clearing their doubts from the Pupil Teacher


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Report on Mentoring

Mentoring has become a necessity to resolve problems relating to academics and other related issues faced by the students. Mentoring can build a healthy relationship between the students and teachers in building their discipline, performances and also for the overall positive growth of the students. This batch of students was mentored by me during the pandemic. There was no physical presence of students in the department. They were at home but attending the classes in online mode. Some of the issues and concerns raised by the students were 1. Network issues for attending the online classes. 2. Non-availability of books and reference materials. 3. Not being able to perform the practical assignments properly. 4. Other issues were related to anxiety, depression and motivation.




A pupil teacher assists students in making decisions on their problems, but they are available to provide support, knowledge, and emotions over time

It was indeed a huge task for me as a mentor to tackle such unexpected issues and concerns but I tried my best to deal with each of these issues taking into consideration the problems faced by every individual student. The following are some of the means that I adopted to help and facilitate the problems faced during such difficult times.



A pupil teacher mentor may also allow a student to get involved in the mentor's workplace to learn about the field and make connections

Mentor encourages mentees, helps with problem solving, and uses active-listening techniques. Mentor serves as a guide for mentees' behavior, values, and attitudes. Mentees benefit from engaging with mentor who shares values and deep-level similarity with them. Allows mentees to see themselves as future academics.


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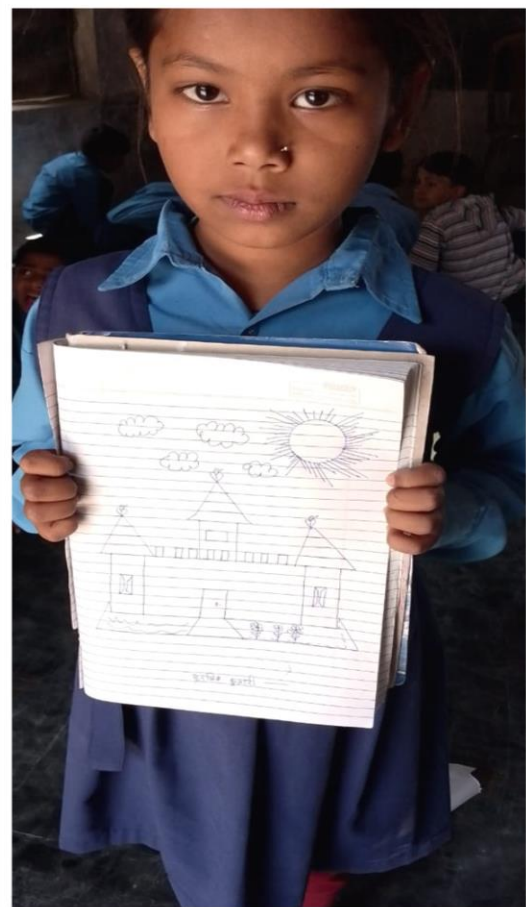
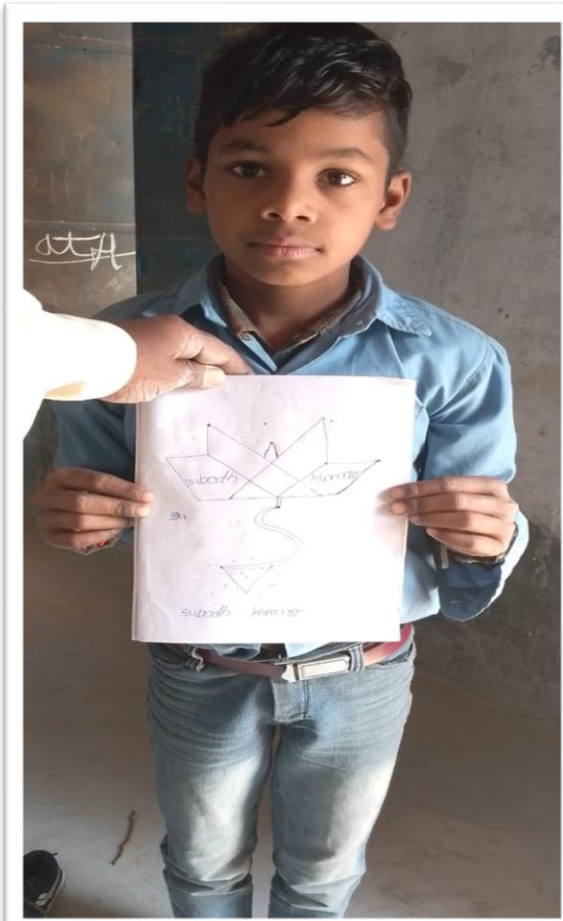
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Report on Assessment of students learning Home Assignments

An Assessment Report is the culmination of the assessment cycle. In it you will document the path that you have taken from the initial considering and writing of learning outcomes to your analysis of evidence and conclusions. The outline for the assessment report should look very similar to the assessment plan. The measurement of student learning through assessment is important because it provides useful feedback to both instructors and students about the extent to which students are successfully meeting course learning objectives.





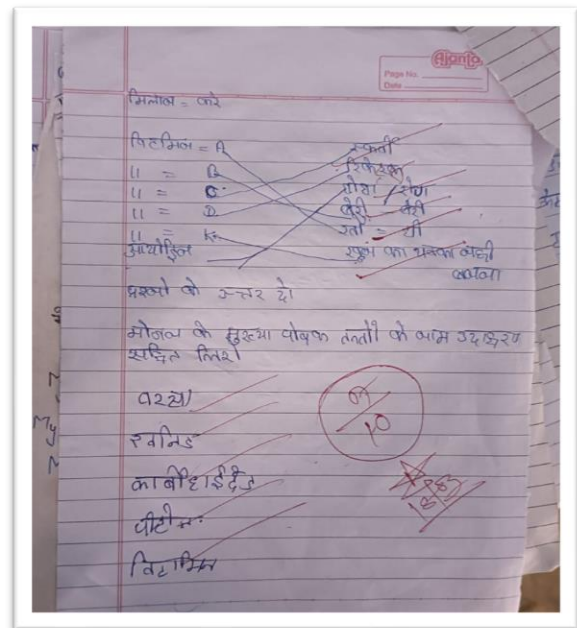
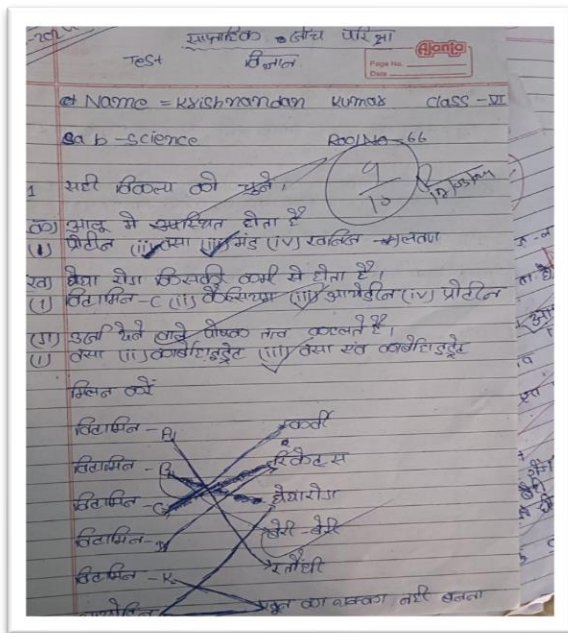
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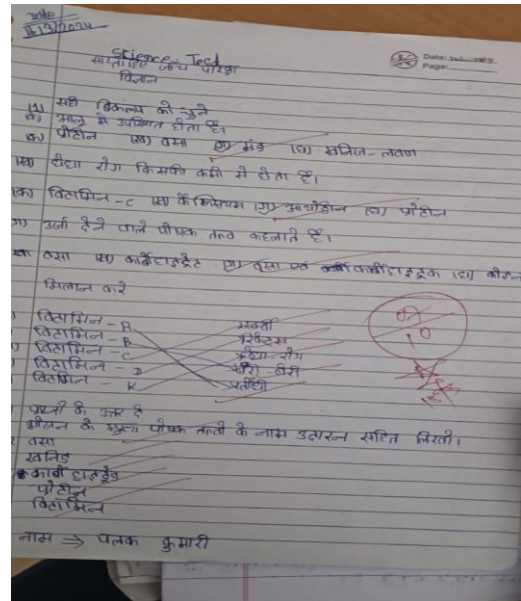
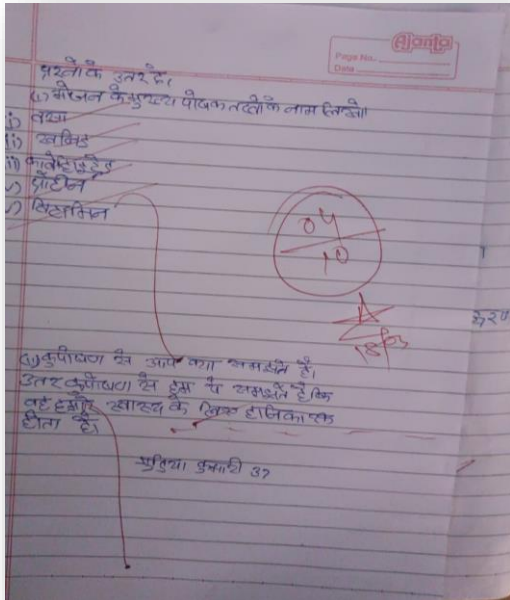
Report on Assessment of students learning Tests

Assessment testing is the process of evaluating an individual's skills, abilities, knowledge, or other characteristics through the use of tests or other assessment tools. It is often used in the hiring process to evaluate candidates for a particular job or role. An assessment exam, also known as an assessment test or evaluation exam, is a standardized method of measuring an individual's knowledge, skills, or abilities in a specific subject or field. Assessment exams are typically used to evaluate student learning, employee performance, or professional competency. They can take many forms, such as multiple-choice questions, open-ended questions, or performance tasks.



Exams are an integral part of a student's academic journey, and they play a crucial role in assessing a student's knowledge, understanding, and skills. Exams provide a measure of a student's progress, identify areas that need improvement, and help students develop essential

Assessment testing is the process of evaluating an individual's skills, abilities, knowledge, or other characteristics through the use of tests or other assessment tools. It is often used in the hiring process to evaluate candidates for a particular job or role. skills such as time management and critical thinking. Below are some important areas in which exams play a pivotal role and therefore it is necessary for a student's overall academic and personal growth.



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Report on Preparation of progress report

A progress report is exactly what it sounds like—a document using simple and straightforward language that explains in detail what has been achieved and what else is needed for project completion. Essentially this document is a status update before the final report, outlining tasks completed by a team member, project manager, or team, along with what else needs to be done.

The purpose of a student progress report is to present a view of how a student is developing over a period longer than a single term. It contains more detailed information than a standard report card. Teachers can use it to help both students and parents participate in developing an educational plan to meet their students' needs.

प्रगति पत्रक
वर्ग - VII

छात्र/छात्रा का पते: _____

विद्यार्थी का नाम: संतोष कुमार

विद्यालय का नाम: सत्यमेव जयते विद्यालय बलरपुर

अभ्यास नं०: _____ शैक्षिक सत्र: _____

जन्म तिथि: _____ पता: ग्राम-समूह: _____

माता का नाम: श्रीमती अनामिका देवी पिता का नाम: मदन ५७७

गोब का नाम: एकमुखा पालक / बर्त: _____

प्रदर्शन: _____ विद्या: प्रति-समाप्त

अभिभावक का मुल्यांकन/सोचवाई नं०:

वर्ग	अंश	वर्ष	पुनः	अंश	वर्ष	अंश	वर्ष	वर्ष	वर्ष	वर्ष	वर्ष
अंश	24	23	24	22	18	26	20	20	18	20	
वर्ष	16	16	18	21	20	21	18	20	16	19	16

भाष-II

अर्द्धवार्षिक एवं वार्षिक मुल्यांकन परिणाम

क्र.सं.	विषय	अर्द्धवार्षिक मुल्यांकन-विद्यार्थी (विषयवार पूर्णक-50)		वार्षिक मुल्यांकन-वार्षिक (विषयवार पूर्णक-100)	
		अ	ब	अ	ब
1	भाषा (हिन्दी/ उर्दू)	A	A	B	
2	गणित	C	A	A	
3	इतिहास	B	A	C	
4	सांस्कृतिक विज्ञान	A	B	C	
5	विज्ञान	B	C	A	
6	संस्कृत	C	C	A	

नोट: अ- 81% से 100% अंक (बहुत अच्छा) B - 61% से 80% अंक (अच्छा) C - 41% से 60% अंक (सोफियर) D - 33% से 40% अंक (सामान्य) E - 0% से 32% अंक (दुर्बल) / शिक्षण की आवश्यकता

[बस]

भाग-III
सह शैक्षिक गतिविधियों में रुचि/प्रदर्शन

क्र.सं.	संदर्भ	मासिक मुल्यांकन	अर्द्धवार्षिक मुल्यांकन	वार्षिक मुल्यांकन
1	नियमितता	अच्छा	अच्छा	अच्छा
2	समयबद्धता	बहुत अच्छा	संतोषप्रद	बहुत अच्छा
3	सहयोग की प्रवृत्ति	अच्छा	अच्छा	संतोषप्रद
4	वर्ग में सक्रियता	संतोषप्रद	बहुत अच्छा	अच्छा
5	प्रश्न पूछना	अच्छा	संतोषप्रद	बहुत अच्छा
6	अभिव्यक्ति	बहुत अच्छा	अच्छा	अच्छा
7	खेल-कूद में सहभागिता	संतोषप्रद	बहुत अच्छा	संतोषप्रद
8	साफ-सफाई	अच्छा	अच्छा	अच्छा
9	गीत गाना	अच्छा	बहुत अच्छा	बहुत अच्छा
10	चित्र बनाना	संतोषप्रद	अच्छा	संतोषप्रद
11	नेतृत्व क्षमता	अच्छा	संतोषप्रद	अच्छा
12	सृजनात्मकता	बहुत अच्छा	अच्छा	बहुत अच्छा
13		अच्छा	A	
14				

संकेतक :- A - बहुत अच्छा B - अच्छा C - संतोषप्रद
D - प्रयास की आवश्यकता E - विशेष प्रयास की आवश्यकता

टिप्पणी

	मासिक मुल्यांकन	अर्द्धवार्षिक मुल्यांकन	वार्षिक मुल्यांकन
वर्ग शिक्षक का मत	बहुत अच्छा	अच्छा	बहुत अच्छा
प्रधानाध्यापक का मत	अच्छा	बहुत अच्छा	अच्छा
माता/पिता का मत	अच्छा	संतोषप्रद	संतोषप्रद

[बस]

**प्रगति पत्रक
वर्ग- VIII**

छात्र/छात्रिका का
नाम : राहुल कुमार

विद्यालय का नाम : उत्कलित माहात्म्य विद्यालय पसपुर

अध्यापक का नाम : _____ रोल नं. : 8 शैक्षिक वर्ष : _____

जन्म तिथि : _____ जन्म स्थान : _____

माता का नाम : श्रीमती अंजली पिता का नाम : श्रीमान अशोक कुमार

ग्रीक का नाम : पदपरीक्षा पेशवाला / बार्ड : _____

प्रवेश : _____ जिला : पूर्वी अंचल

अभिभावक का पता/संपर्क नं. : _____

वर्ग	अंश	वर्ष	द्वि	तृतीय	अंश	शिवर	अभ्यास	नवम्बर	दिसम्बर	जनवरी	फरवरी	मार्च
कम	2.0	2.0	2.4	2.8	3.0	2.8	3.5	3.6	2.4	2.4	2.3	2.3
उच्च	1.8	2.0	2.0	1.6	1.4	2.0	1.5	2.3	2.0	2.3	2.0	2.0

समय	समय-सूचक	समय	समय
प्रति शिफ्ट	5	10.2	10.2
	6	10.2	10.2

भाग-II

अर्द्धवार्षिक एवं वार्षिक मूल्यांकन परिणाम

क्र.	विषय	अर्द्धवार्षिक मूल्यांकन-पिछवाड़ा (पिछवाड़ा पूर्वांक-50)		वार्षिक मूल्यांकन-मार्च (पिछवाड़ा पूर्वांक-50)		वार्षिक परिणाम (पिछवाड़ा पूर्वांक-100)	
		श्रेण	श्रेण	श्रेण	श्रेण	श्रेण	श्रेण
1	भाषा (हिन्दी/ उर्दू)	A	C	B	B		
2	गणित	B	A	C	C		
3	इतिहास	A	B	C	C		
4	व्यक्तिगत विकास	C	A	B	B		
5	विज्ञान	B	A	C	C		
6	संस्कृत	A	B	C	C		
	कुल	C	A	B	C		

नोट: श्रेण A - 81% से 100% अंक (उत्तम कार्य) B - 61% से 80% अंक (सम) C - 41% से 60% अंक (निम्न) D - 33% से 40% अंक (अल्प) E - 0% से 32% अंक (निम्न अल्प / शिथिल) के अन्तर्गत।

[10x]

भाग-III
सह शैक्षिक गतिविधियों में रुचि/प्रदर्शन

क्र.सं.	संदर्भ	वार्षिक मूल्यांकन	अर्द्धवार्षिक मूल्यांकन	वार्षिक मूल्यांकन
1	निष्ठा	बहुत अच्छा	संतोषप्रद	अच्छा
2	समयबद्धता	अच्छा	संतोषप्रद	बहुत अच्छा
3	सहयोग की प्रवृत्ति	संतोषप्रद	अच्छा	अच्छा
4	वर्ग में सक्रियता	अच्छा	बहुत अच्छा	बहुत अच्छा
5	प्रश्न पूछना	बहुत अच्छा	संतोषप्रद	संतोषप्रद
6	अभिव्यक्ति	बहुत अच्छा	अच्छा	अच्छा
7	खेल-कूद में सहभागिता	अच्छा	बहुत अच्छा	बहुत अच्छा
8	साथ-साथी	संतोषप्रद	अच्छा	बहुत अच्छा
9	गीत गाना	अच्छा	अच्छा	अच्छा
10	चित्र बनाना	बहुत अच्छा	अच्छा	अच्छा
11	नेतृत्व क्षमता	बहुत अच्छा	बहुत अच्छा	बहुत अच्छा
12	सृजनात्मकता	अच्छा	अच्छा	अच्छा
13		अच्छा	अच्छा	अच्छा
14				

संकेतक :- A - बहुत अच्छा B - अच्छा C - संतोषप्रद
D - प्रयास की आवश्यकता E - विशेष प्रयास की आवश्यकता

प्रमाण-पत्र

प्रमाणित किया जाता है कि: राहुल कुमार ने वर्ग VIII तक की प्रारंभिक शिक्षा पूरी कर ली है तथा निःशुल्क और अनिवार्य बाल शिक्षा का अधिकार अधिनियम, 2009 की धारा 30 (2) के आलोक में इन्हें प्रारंभिक शिक्षा पूरी करने का प्रमाण-पत्र दिया जाता है।

प्रधानाध्यापक की हस्ताक्षर
नाम : अंजली

[10x]

One of the most common difficulties teachers face when it comes to writing progress reports is not knowing where to begin. You can treat the report like a question-and-answer form, where you begin answering key questions about the student's progress.

अंजली
Principal
Basundhara Teachers
Training College, Sitout
Muzaffarpur, Bihar

अंजली
Coordinator
Teaching Practice Committee
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